



Sarada Vilas Educational Institutions (R.)
ಶಾರದಾ ವಿಲಾಸ ಶಿಕ್ಷಣ ಮಹಾವಿದ್ಯಾಲಯ, ಮೈಸೂರು-04



SARADA VILAS TEACHERS COLLEGE

Sarada Vilas Road, K.M Puram, Mysuru-570004, Karnataka
Affiliated to University of Mysore, Mysuru, Karnataka State, Grant in Aid College
NAAC Accredited in 2016, "B" Grade, CGPA-2.73/4

Email ID: svtemysore@gmail.com
Website: www.svtemysore.org

Office No: 0821-233213
Mob No : 7019807294

Date:02-12-2019

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

MEETING CIRCULAR

Good wishes and warm regards,

This is to bring to your kind notice that, the first meeting of IQAC for the academic year 2019-20 will be held on 10-12-2019 in the chamber of the Principal at 10.30 am.

We request you kindly to attend the meeting, participate actively and suggest constructive measures for enhancing the quality of Teacher Education and Student Support System in the college. Kindly oblige.

Agenda of the IQAC Meeting

1. Subject Distribution for Faculty
2. Curriculum Planning and Revision.
3. Integration of ICT in Teaching
4. Using Collaborative Teaching Methods
5. Any other issues with the permission of the Chairperson

Keela JCS
IQAC CO-ORDINATOR:

IQAC Co-ordinator
Sarada Vilas Teachers College
K M Puram, Mysore-570 004

[Signature]
Principal
Sarada Vilas Teachers College,
K.M. Puram, Mysore-570 004

Estd.1963



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Office No: 0821-233213
 Mob No : 7019807294

Signature:

S/N	Name	Type of Membership	Signature
01	Dr. P.S. Suresh Principal, SVTC	Chairperson	
02	Dr. Leela K S Assistant Professor, SVTC	Co-ordinator	
03	Sri. Narasimha Government Council Member, SVEI	Member	
04	Dr. S. Suresh Assistant Professor, SVTC	Member	
05	Dr. HN Vishwanath Assistant Professor, SVTC	Member	
06	Prof. Shivakumar M Senior Faculty, VidyaVikas B.Ed College Bannur Nominee from local society	Member	
07	Sri. Ramesh Senior Administrative Officer	Member	
08	Prabhu, Students SVTC	Member	
09	Shwetha, Students SVTC	Member	
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Office No: 0821-233213
Mob No : 7019807294

Date: 10-12-2019

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

PROCEEDINGS

The meeting began with welcome by Sri H M Manjunath, Asst. Professor.

Dr. H N Vishwanath presented the agenda for discussion.

1. Subject Distribution for Faculty

There was a prolong discussion on the distribution of different courses to different staff members. This includes core subjects, Electives and Pedagogy subjects. The core papers and Elective papers can be shared by two or more teachers but the Pedagogy papers shall be handled by a single teacher educator.

2. Curriculum Planning and Revision.

Though the college follows the TE curriculum prescribed by the University of Mysore, the college can have slight internal modifications in the extension / condensation / content organization / pedagogical changes etc. But any changes made shall not deviate from the prescribed syllabus or curriculum. There shall be meeting of the Curriculum Planning Committee in the beginning of every semester.

3. Integration of ICT in Teaching

There shall be an enhanced integration of ICT in pedagogy of Teacher Education. Teacher educators shall be instructed to employ ICT-based methods of teaching for enhanced effectiveness of teaching. Teacher educators shall be trained wrt the integration of ICT in teaching.

4. Using Collaborative Teaching Methods.

There shall be more scope for using collaborative methods of teaching in Teacher Education. Teacher educators shall be instructed to employ collaborative methods of teaching for enhanced effectiveness of teaching. Teacher educators shall be trained wrt using of collaborative methods in teaching in TE.

5. Any other issues with the permission of the Chairperson

There was no additional agenda for discussion.

Dr. Sumithamma proposed vote of thanks


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01	Dr. P.S. Suresh Principal, SVTC	Chairperson	
02	Dr. Leela K S Assistant Professor, SVTC	Co-ordinator	
03	Sri. Narasimha Government Council Member, SVEI	Member	
04	Dr. S. Suresh Assistant Professor, SVTC	Member	
05	Dr. HN Vishwanath Assistant Professor, SVTC	Member	
06	Prof. Shivakumar M Senior Faculty, VidyaVikas B.Ed College Bannur Nominee from local society	Member	
07	Sri. Ramesh Senior Administrative Officer	Member	
08	Prabhu, Students SVTC	Member	
09	Shwetha, Students SVTC	Member :	
10	Prema, Student, SVTC	Member	
11	Mahesh Dalapathi. Alumni	Member :	

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Office No: 0821-233213
Mob No : 7019807294

Date: 26-12-2019

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

ACTION TAKEN REPORT

1. Subject Distribution for Faculty

Different course papers, Elective Course papers and Pedagogy course papers were distributed in the follow-up meeting. The Core papers and Elective papers are shared by two teachers and Pedagogy subjects are taken up by the same teachers. There was a change in the teachers who handle History and Kannada subjects

2. Curriculum Planning and Revision.

Though the college follows the TE curriculum prescribed by the University of Mysore, the college has slight internal modifications in the extension / content organization / pedagogical changes in teaching different course papers and sequence of activities prescribed in the University calendar. Curriculum Planning Committee has been constituted under the coordination of Dr. Sumithamma. There is at least one meeting conducted in the beginning and end of each semester.

3. Integration of ICT in Teaching

Teacher educators are instructed to employ ICT-based methods of teaching for enhanced effectiveness of teaching. They will be trained wrt the integration of ICT in teaching by way of preparing PP slides as well using of videos and developing E content at base level.

4. Using Collaborative Teaching Methods.

Teacher educators are instructed to employ collaborative methods of teaching for enhanced effectiveness of teaching. Teacher educators will be trained wrt using of collaborative methods such as Team teaching, Co-teaching, Role alteration etc. A few teachers have started teaching using team teaching method.

5. Any other issues with the permission of the Chairperson

There was no additional agenda for discussion.

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03	Sri. Narasimha Government Council Member, SVEI	Member	
04	Dr. S. Suresh Assistant Professor, SVTC	Member	
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07	Sri. Ramesh Senior Administrative Officer	Member	
08	Prabhu, Students SVTC	Member	Prabhu
09	Shwetha, Students SVTC	Member :	
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Office No: 0821-233213
Mob No : 7019807294

Date: 25-02-2020

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

MEETING CIRCULAR

Good wishes and warm regards,

This is to bring to your kind notice that, the first meeting of IQAC for the academic year 2019-20 will be held on 28-02-2020 in the chamber of the Principal at 10.00 am.

We request you kindly to attend the meeting, participate actively and suggest constructive measures for enhancing the quality of Teacher Education and Student Support System in the college. Kindly oblige.

Agenda of the IQAC Meeting

1. Review of Teaching Practice Programs
2. Communication Skills Enhancement
3. Innovative Teaching Techniques
4. Classroom Observation Protocols
5. Any Additional / miscellaneous issues


IQAC CO-ORDINATOR:

IQAC Co-ordinator
Sarada Vilas Teachers College
K M Puram, Mysore-570 004


PRINCIPAL
Sarada Vilas Teachers College
K.M. Puram, Mysore-570 004



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Date: 28-02-2020

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

PROCEEDINGS

1. Review of Teaching Practice Programs

It's better to have a thorough and objective review of the Internship program organised during the previous academic year, and it should be done every year so as to improve the effectiveness of the same. It's better to collect the feedback from the students and analyze the same for any measures to be taken for further improvement.

2. Communication Skills Enhancement

Communication skills are an integral part of effective teaching and learning. It forms a very significant dimension of Teacher Education Program. There is a need for both the teacher educators and students to improve their communication skills furthermore and move on to the next level. Hence the college shall put in efforts in this regard by way of conducting FDPs related to Communication skills.

3. Innovative Teaching Techniques

There is absolute need for employing innovative methods and techniques of teaching in Teacher Education as well as the student-teachers must be guided for using innovative methods of teaching during the Internship program. Hence the college shall put in efforts in this regard by way of conducting FDPs related to Innovative methods / techniques of teaching.

4. Classroom Observation Protocols

There was a discussion on vagaries in class supervision or observation by student-teachers and teacher educators. Students are sometimes feel confused regarding the differential expectations of teacher educators after getting the feedback from different teacher educators. Hence there is a need for formulating or framing a fixed protocol to be followed by all the teacher educators so that student teachers will have clarity wrt the expectations of teacher educators.

5. Any Additional / miscellaneous issues

There were no additional issues.


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04	Dr. S. Suresh Assistant Professor, SVTC	Member	
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09	Shwetha, Students SVTC	Member :	
10	Prema, Student, SVTC	Member	Prema
11	Mahesh Dalapathi, Alumni	Member :	

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Date: 03-03-2020

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

ACTION TAKEN REPORT

1. Review of Teaching Practice Programs

Feedback regarding the planning, execution (selection of schools-allotment of teachers-feedback system-follow up measures etc.) and evaluation of Internship program has been collected from student-teachers and the same was analyzed. Based on the feedback the whole Internship program has been reviewed and areas that need improvement were identified. They included differential feedback from teacher educators, time table in schools, allotment of periods for teaching, cooperation from the head of the institutions and subject teachers, lack of resources in the school etc. Based on these parameters, necessary measures have been taken up with the cooperation of heads of the institution.

2. Communication Skills Enhancement

As communication skills are very important for effective teaching and learning, it was decided to have FDPs on Communication skills in terms of training and workshops. A workshop for Communication Skills has been organised for student teachers and was open for teacher educators too. Both Verbal and Non-Verbal Communication skills were demonstrated with exercise. It was followed by Micro teaching work shop that helped reinforcement of Skills.

3. Innovative Teaching Techniques

Teachers were instructed to employ innovative methods of teaching in their day to day classes. They were sensitized with the very need for employing innovative methods using structural and functional approaches, investigatory approaches, group instructional strategies, brain storming etc. Teacher educators were trained specially with Constructivist approach strongly advocated in NCF 2005. conducting FDPs related to Innovative methods / techniques of teaching.

4. Classroom Observation Protocols

Students Lesson Observation Schedule has been developed and the profiles are distributed among all the staff members and students that can be used during the Internship program. This schedule encompasses all the pedagogic dimensions of teaching and learning. Further it is developed on the basis of both Herbartian principles and Five Es model (Constructivism-NCF-2005)


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Date: 04-09-2020

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

MEETING CIRCULAR

Good wishes and warm regards,

This is to bring to your kind notice that, the first meeting of IQAC for the academic year 2019-20 will be held on **08-09-2020** in the chamber of the Principal at **3.00 pm**

We request you kindly to attend the meeting, participate actively and suggest constructive measures for enhancing the quality of Teacher Education and Student Support System in the college. Kindly oblige.

Agenda of the IQAC Meeting

- 1.Training on Competitive Exams (CET / TET / KTET)
- 2.Modalities of conducting VIVA-VOCE
3. Review on Institutional Visits
- 4.Conducting Practical Examination
5. Any Additional / miscellaneous issues

Deelant-S

IQAC CO-ORDINATOR:

IQAC Co-ordinator
Sarada Vilas Teachers College
K M Puram, Mysore-570 004

[Signature]

Principal
PRINCIPAL
Sarada Vilas Teachers College,
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Date: 08-09-2020

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

PROCEEDINGS

Dr. H N Vishwanath proposed welcome and Miss.
Sumithamma presented the agenda of the meeting

1.Training on Competitive Exams (CET / TET / KTET)

There was a focused discussion on organizing coaching on TET/CET/KTET for student-teachers of the college either on workshop or spread-over mode. Student-teachers are preparing on their own and a few of them are seeking guidance attending classes conducted by some other commercial organizations. Better to start a focused training program in the college itself.

2.Modalities of conducting VIVA-VOCE

VIVA-VOCE shall be systematically organised at the end of Semester III and IV on various courses like, ICT-Basics and Application, Action Research, TET-CET (mock-viva) and Internship Program. VIVA shall be conducted on each student teacher separately with different questions and objectively evaluated.

3. Review on Institutional Visits

There was a focused discussion on making Institutional visits more objective and need-based. There shall be a planning and Execution committee for organizing the visits. Each visit shall follow the sequence: Aims & Objectives – Planning – Execution – Evaluation – Reporting – Feedback Review – Analysis – Refinement.

4.Conducting Practical Examination

There was a focused discussion on modalities of conducting Practical Examination after the completion of Internship Program. It was decided to select the best of eight schools for conducting practical exam for eight examination boards. Eight senior staff members with a minimum of three years of service to their credit shall be made the Internal examiner and the heads of the schools shall become the external examiners. Examination Observation profiles shall be developed for 50 internal assessment marks.

5. Any Additional / miscellaneous issues

There were no additional issues.


Principal
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02	Dr. Leela K S Assistant Professor, SVTC	Co-ordinator	Leela.K.S
03	Sri. Narasimha Government Council Member, SVEI	Member	
04	Dr. S. Suresh Assistant Professor, SVTC	Member	
05	Dr. HN Vishwanath Assistant Professor, SVTC	Member	
06	Prof. Shivakumar M Senior Faculty, VidyaVikas B.Ed College Bannur Nominee from local society	Member	
07	Sri. Ramesh Senior Administrative Officer	Member	
08	Prabhu, Students SVTC	Member	Prabhu
09	Shwetha, Students SVTC	Member :	
10	Prema, Student, SVTC	Member	Prema.
11	Mahesh Dalapathi, Alumni	Member :	

Principal
Sarada Vilas Teachers College,
K.M. Puram, Mysore-570 004



Sarada Vilas Educational Institutions (R.)
ಶಾರದಾ ವಿಲಾಸ ಶಿಕ್ಷಣ ಮಹಾವಿದ್ಯಾಲಯ, ಮೈಸೂರು-04



SARADA VILAS TEACHERS COLLEGE

Sarada Vilas Road, K.M Puram, Mysuru-570004, Karnataka
Affiliated to University of Mysore, Mysuru, Karnataka State, Grant in Aid College
NAAC Accredited in 2016. "B" Grade, CGPA-2.73/4

Email ID: svtemysore@gmail.com
Website: www.svtemysore.org

Office No: 0821-233213
Mob No : 7019807294

Date: 16-09-2020

Internal Quality Assurance Cell (IQAC) Committee: 2019-20

ACTION TAKEN REPORT

1.Training on Competitive Exams (CET / TET / KTET)

It was decided to conduct coaching for students on cracking competitive exams for the recruitment of teachers in Government Secondary Schools of Karnataka State. Two to three periods are allotted for this purpose in the weekly time table. Two staff members are made in charge coordinators for organizing this program. There is a mock test and viva at the end of the semester.

2.Modalities of conducting VIVA-VOCE

VIVA-VOCE has been systematically organised at the end of Semester III and IV on various courses like, ICT-Basics and Application, Action Research, TET-CET (mock-viva) and Internship Program. VIVA is conducted on each student teacher separately with different questions and objectively evaluated. In case of low score obtained by any student improvement test (re-test) is conducted and viva is again conducted.

3. Review on Institutional Visits

Institutional visits are made more objective and need-based. A planning and Execution committee for organizing the visits has been constituted. The planning Committee holds meeting to finalize the modalities of organizing the visits. Feedback on institutional visits has been collected from students for review and analysis for further improvement.

4.Conducting Practical Examination

As it was decided, eight best schools have been selected for conducting practical exam for eight examination boards. Eight senior staff members with a minimum of three years of service to their credit are designated as the Internal examiners and the heads of the schools are made the external examiners. Examination Observation profiles are developed for 50 internal assessment marks.


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Signature:

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